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[illegible] masterclass [illegible] [illegible] mentor [illegible]

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□□□ 098-469-5659 line: engwise

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Presentation

- How to prepare for a presentation

- Presentation structure

- Making introductions

- Message delivery

- Visual aids

- Making conclusions

- Questions & answers

Meetings

- How to participate in meetings

- Formal meetings

- Informal meetings

- Networking

- Interviews and recruitment

- Negotiation

- Appraisals

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Presentations and Meetings in English (Online via ZOOM 30 [illegible].)

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